



**NIAGARA COUNTY**  
**WORKFORCE DEVELOPMENT BOARD**

Joel Feuerman, Chairperson  
Bonnie Rice, Executive Director

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**Executive Committee**  
**Meeting Minutes – April 17, 2025, 9:00 am**  
**ZOOM Audio/Visual Conference**

**Members Present:** Lindsay Collins, Dennis Martinez, Suzanne Shears, Katie Thompson

**Members Absent/Excused:** Joel Feuerman

**WDB Staff:** Helen Dennis, Joanne Klemer, Bonnie Rice

**I. Call to Order and Meeting Information**

The meeting was organized and led by B. Rice at 9:03 a.m. through the Zoom Audio/Visual conference platform. Attendance outcomes are listed above, quorum was achieved. B. Rice welcomed the Committee members to the meeting and thanked them for their time.

**II. New Business**

- A. B. Rice informed the Committee that Budget Modifications were needed to reduce the PY24 WIOA Dislocated Worker (DW) budget by \$20,000 and increase the PY24 WIOA Adult budget by \$20,000. B. Rice explained that the Board has the ability to move these funds between these budgets. She also explained that DW funds are harder to spend due to the definition being specific. Transferring the fund to the Adult budget allows them to be spent by participants for further training and services. B. Rice opened the floor for further questions. None brought forward. B. Rice then requested a motion to approve the Budget Modifications of reducing the WIOA DW budget by \$20,000 and increasing the WIOA Adult budget by \$20,000 by moving \$20,000 from the DW training budget to the Adult training budget. Motion made by K. Thompson. Second by L. Collins. All in favor. None opposed. **Unanimous approval to accept the Budget Modifications reducing the PY24 WIOA DW budget by \$20,000 and increasing the PY24 WIOA Adult budget by \$20,000 through an additional transfer of DW to Adult funds.**

**III. Motion to adjourn**

B. Rice thanked the Committee members for their time and requested a motion to adjourn the meeting. Motion made by D. Martinez. Second by K. Thompson. **Unanimous vote in favor of adjournment.** The Workforce Development Board Executive Committee meeting adjourned at 9:06 a.m. **This item will be moved to the June 3, 2025 WDB Meeting Agenda.**

Respectfully submitted,

Helen Dennis